



BECCLES AMATEUR SAILING CLUB

FOUNDED 1907



Minutes of the Committee of Beccles Amateur Sailing Club Limited, meeting held at The Club, Hungate, Beccles, on Tuesday 18th April 2023, from 19:30.

Present: George Folkard (Chair), Hugh Braidwood, Duncan Braidwood, Janet Forster-Warnes, Roger Campling [TRE'R]], Mary Sparrow [MSp], Mark Langston, Terry Cook, Clare West and Paul Johnson.

The Meeting followed the agenda:

- | | Action |
|--|-------------|
| 1. Apologies for absence | |
| <ul style="list-style-type: none">• Rowan Curtis [SEC]• Karl Porter• Liam Gentry• Jack Sisley• Martin Sisley | |
| 2. Welcome | |
| <ul style="list-style-type: none">• The Commodore welcomed the Committee to the meeting. | |
| 3. Minutes of last meeting (21/03/2023) | |
| <ul style="list-style-type: none">• The Committee unanimously voted to approve the previous minutes, authored by Rowan Curtis. | |
| 4. Matters Arising | |
| <ul style="list-style-type: none">• George Folkard has communicated with Liam Gentry who has now purchased the new SumUp card machine and will bring down this weekend | LG |
| <ul style="list-style-type: none">• Hugh Braidwood has asked to carry forwards the action to look into the Sport England grant application – defib and masthead floats | HB |
| <ul style="list-style-type: none">• Roger Campling informed the committee that he is waiting to hear back regarding clubhouse insurance – to be added to he next agenda | TRE'R |
| <ul style="list-style-type: none">• Terry Cook provided an update regarding the Wayfarer association – they do want to come down and use the facilities on 1st June, sailing downriver and come back the next Tuesday, going upriver and pulling up on Thursday 8th June. They would like to use the toilets overnight. Committee agreed to unlock the rear door for toilet access. Terry will give them access on the 1st and will provide the code to the gate combination lock (the code will be updated shortly afterwards), Duncan will do the same on the 8th. The key box will be removed before this to reduce risk of access. | TC &
DB |
| <ul style="list-style-type: none">• George Folkard updated the committee regarding the moorings lease which is still with the solicitors who have picked up a few items and have been raised with the other side, no money will be exchanged until this is resolved (e.g. proof of land ownership). Rory has it in hand with the solicitors. | |
| <ul style="list-style-type: none">• Open Day publicity was discussed – Martin is covering publicity. Signs need to go up on the Saturday afternoon – add publicity to the | MSi &
HB |



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Action

website with directions to the club. HB to do a call out to ask for help from members.

- Janet Forster updated the committee regarding the Beccles Museum display which went very well and was well received. Archives/records need to be stored safely afterwards. Access to the display is available until the end of May.
- Mark Langston provided a brief updated regarding the situation in the boat park with the moles – still an ongoing problem so the mole man is continuing to sort the issue. ML
- The subject of recruiting juniors for sunset series was mentioned – Hugh Braidwood agreed to talk to Jack Sisley about taking a lead on this, as well as for junior helpers for sailing school HB & JS
- George Folkard reiterated that the committee will be meeting at BASC on 29th April at 11:30, to go over layout plans of the clubhouse CMTE
- New oven has been purchased and installed, thank you to Claire, Paul and Mark
- The track has been largely resurfaced, we have not yet been approached for a contribution towards the cost.
- Photos taken by Karen Langston for open day are on a USB drive and ready to be put onto a projector. George to pass the projector and screen to Mark on the weekend ready for Open Day GF
- Till operations – George Folkard sent to Roger Campling how to do the report and has laminated the instructions which will be set up in the clubhouse. The till is currently in the cupboard downstairs, Paul Johnson agreed to look into a secure metal box to fit into the cleaning cupboard to store the till. Long-term it would be best to have something bespoke fabricated and Paul will consult with Liam Gentry regarding the best person to arrange this with. In the meantime, the till will be brought up from the metal cabinet each week, with the help of available committee/club members GF, TRE'R, PJ & LG
- Mary Sparrow mentioned to the committee that the chief ranger from the BA are still going to look into who is responsible for the key heading which is falling away from the bank, updates to follow MSp

5. Secretary's Report & Incoming Mail

- Rowan Curtis was not present at the meeting. **See Appendix A** for the Secretary's Report (circulated in advance).
- Emma Jenkins' request was discussed – in principle it sounds fine but does she need access to the car park? Rowan Curtis to follow up with this SEC
- A small update was provided regarding the updated deeds which are now largely complete. Roger will be completing this by requesting relevant signatures for the documentation TRE'R
- Rowan's point regarding his resignation and reappointment of his role were discussed – committee agreed to go out to the membership for interest in the role and to be able to work with Rowan before he leaves. Rowan to send a shorter detailed version of the report via Karl to all SEC



Action

members for interest and to put something out on the WhatsApp – after Open Day has taken place

6. Membership Secretary's Report

- Karl Porter circulated a report in advance of the meeting—see **Appendix B.**
- Point 6F – committee agrees to digitise the membership packs, it will save money and time. Membership cards can still be printed out if necessary.
- Duncan Braidwood mentioned that joint names on the membership cards need to name all individuals who have access to the membership
- The issue regarding the file size of the most recent newsletter was discussed – issue with emailing – might be better to provide a link to the members portal for when it is uploaded and it would be best to provide the password to the portal within this email for future newsletters.
- The noticeboard outside the hut has been updated/sorted by Mark Langston, a comment was made that this needs to be updated when each series ends.
- Janet Forster mentioned has sent Karl an application for membership (Tony Clarke) who has been a member in the past and would be very welcome to return.

ML &
DB

7. Treasurer's Report

- Roger Campling circulated a report in advance of the meeting—see **Appendix C.**
- The payment for the flooring is still due to be made, VAT exemption is being looked into with beneficiaries.
- Changing banks is still ongoing – Roger Campling will update once he has completed some more exploring of local banks/building societies available.
- Merchandise funds are still due to be sent from Kit Factory, Roger Campling asked if Martin could chase this.

TRE'R

MSi

8. Sailing Secretary's Report

- Duncan Braidwood circulated a report in advance of the meeting—see **Appendix D.**
- Hugh Braidwood to circulate the Yachts and Yachting report for the Ramuz.
- Committee agreed for the sailing subcommittee to make an entry for the 2023 Ramuz at Coldham Hall and to choose the team.
- Committee also agreed to write a letter of thanks to Rory for being the main organiser for the Ramuz.
- Open Day – sailing subcommittee will seek helpers/helms to rig and sail the Wayfarers. An Optimist and Topper on the bank as display and juniors to be sailing. We will need to ensure someone is on 'beachmaster' duty to supervise and ensure safety is covered.

HB



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Action

- Mark Langston and Duncan Braidwood to put something together for the next newsletter to explain the process of the handicap change ML & DB
- Duncan Braidwood has suggested to add in a replaceable handheld airhorn in the starting hut, in case the starting buzzer does not work on the day of racing. Committee agreed that this would be a good idea. DB
- Safety boats – it was agreed at it would be best to arrange some training days for the rigiflex as the use of it needs to be a lot more strictly supervised due to the responsiveness and power of the engine. These will be organised/looked into by the sailing subcommittee.
- Subcommittee to decide on communication to pass on regarding where to moor etc for the Ray Perryman (27th May). We can only provide the showers whilst we are providing entertainment at the club.

9. Club Boats Maintenance

- Terry Cook has started to make new floorboards for one of the Wayfarers and will clean the hulls before being turned over, the second boat also could do with new floorboards as well. Committee approved the purchase of more plyboard to create floorboards for the second Wayfarer (unanimous vote of approval). TC
- Hugh Braidwood has been asked to check whether the boat licences are all in the folder handed over, if not get back to RC. HB
- All the boats will be ready for sailing school, the committee need to arrange boats being checked and turned over during the next couple of weekends whilst club members are present to help.

10. Regatta Subcommittee

- Karl Porter circulated an update on the Regatta Subcommittee's discussions and preparations in advance of the meeting. This update has not been appendicised.
- The committee did not discuss this in detail as many of the actions have already been completed and this will be actioned as the next few weeks go on.
- George Folkard suggested putting a question on the entry form about whether they would like to have food and what they would like – pay in advance, the same as the evening food.
- Hugh Braidwood will look into arranging an automised spreadsheet/entry form to track entries and payments HB

11. Maintenance Report

- Paul Johnson circulated a report in advance of the meeting—see **Appendix E**.
- Generator discussion around converting to LPG has been put on the back burners, it is due a service. Paul Johnson was asked to contact Richard Deller to see if there are any service manuals available for it. PJ
- Bonfire area is still due to be checked and cleared with a magnet.

12. Open Day



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- Social team – George Folkard will send something out for cake requests. Janet Forster suggested drinks/a party-styled afternoon after regatta as part of the celebration of the coronation bank holiday weekend, this will be decided on closer to the day based on the weather. Action
 - Safety boats needs to be manned. Starting hut/beachmaster role. GF
 - A request for help with the signage will be put out to the membership HB/KP
 - Hugh Braidwood will arrange forms for sailing school sign up and to coordinate with Karl Porter for filling out membership applications and payment (including the use of the card reader) – need to update Roger Campling with numbers once this has taken place.
 - Roger Campling will not be available during May, George Folkard suggested an assistant to help cover tills/tabs/payments. George Folkard will keep an eye on the BBQ money in May, Hugh Braidwood/Karl Porter/Mary Sparrow can oversee membership payments during Open Day and Mary has offered help for when she is available. Terry Cook can do the alternate weekends (cashing up, making sure people have paid their tabs and making sure there is enough money in the till). Janet Forster will run cash and receipts to Roger whilst he cannot be at the club, including any receipts of sales from Mark Langtson CMTE
 - Roger Campling mentioned about parents needing to sign a disclaimer before letting their children on the water for Open Day – separate to signing up to sailing school. Roger to send to Hugh Braidwood and Hugh will mock up something simple for parents to sign. TRE'R & HB
- 13. Publicity and Social Media**
- Hugh Braidwood has added Martin Sisley onto the Facebook page admin roles, Martin will now need to link this to the Instagram page. MSi
- 14. Merchandise**
- Burgees – not sure where they are, someone needs to take responsibility for them and keep them locked away. The committee agreed to ask Martin Sisley to create an inventory form to log sales/number of burgees remaining. MSi
- 15. Clubhouse Cleaning**
- The cleaning has not been completed over the series weekends so far, despite duties being on the rota. George Folkard played a voice note from Karl Porter, which explained that those who are on the rota is a small population of people who already spend their time carrying out other duties.
 - The committee unanimously agreed that it would be right to pay for the cleaning of the clubhouse once per week, and to offset the cost by increasing the prices of food/drink. Janet Forster will contact the cleaner JF



Action

to look into arranging a trial period with a potential update and vote in the next committee meeting.

- George Folkard has bought some new cleaning products, we could do with ordering some more mats and a wider broom.
- Terry Cook raised the issue around the placement of the bins, but this will be discussed in a future meeting.

16. Website

- No particular updates other than to carry on the action of checking that all pages are up to date and are mobile-friendly HB

17. Newsletter

- Feedback is good for the recent newsletters. There hasn't been any take up on the for-sale items as yet. The next release date was agreed for the 11th May, any items to George Folkard by 9th May. CMTE

18. Welfare and Safety

- A charity is currently offering a free defib to sports clubs with a simple application form – Duncan Braidwood to fill out the form and update. DB

19. Social Subcommittee

- Committee still to meet and questionnaire questions/survey release is still due to happen.
- Richard L is still happy to provide the launch for the mayor.
- Rory has sent his thanks for the help at Ramuz.

20. AOB

- Nothing was raised by committee for AOB.

21. Date of the next meeting

- Tuesday 16th May, meeting commencing at 19:30—booked to take place at Beccles Conservative Club. Roger has sent his apologies in advance.

22. Close Meeting

- The Commodore thanked everyone for attending and those who could not attend but instead sent reports. With this, she brought the meeting to a close.

Meeting ended at 21:45.

APPENDICES BELOW

Appendices



Appendix A: Secretary's Report

Secretary's Report for April 2023 Committee Meeting

Emma Jenkins Mooring Request – 26th/27th July 2023

Emma Jenkins (a local resident who lives at Bridge House) is having her wedding reception in her garden on Thursday 27th July and has requested that we (the Committee) grant her permission to moor a small boat along our moorings overnight on Wednesday 26th, so that she can board at BASC and make the short journey to her garden in her wedding dress at around 16:00 the following day.

Emma made this request on 14th April. I told her I would put her request to the Committee and get back to her.

Update on Trustee Change

Following the Committee's vote to nominate Glen Curtis as a Trustee to replace Stuart Blyth at the February 2023 meeting, Glen Curtis has provided the relevant IDs to Sprake and Kingsley (our solicitors) in Bungay. Sprake and Kingsley are in the process of redrafting the deed and will circulate this when it is ready.

Secretary Replacement

As I believe you are all already aware, I will unfortunately have to resign my post as Hon Secretary in or around July this year—just over halfway through my third term. A couple of weeks after the AGM last December, I was interviewed for a job working as a Year 4 teacher in a British international school in Budapest. Shortly thereafter, I was offered the job and accepted it. I will be emigrating to Hungary on 12th July 2023. Despite not being as active in my sailing at BASC as I once was due to various commitments, I have nevertheless very much enjoyed being Secretary and it is with sadness that I will have to pass on this baton. However, this provides a great opportunity for somebody else to have a go at this role under the leadership of a diligent and supportive Commodore and a strong wider Committee.

For anyone who might be interested, here are the main responsibilities of the role:

- **Minuting Committee meetings and the AGM.** This is the most significant task. However, minutes only have to be as detailed as you—the Secretary—see fit, and Committee meetings only take place once every four/five weeks.
- **Correspondences.** There are typically three to five emails or messages via our website that need to be replied to or actioned by the Secretary each week. These correspondences could be with fellow Committee members, representatives from local organisations, or they could be replies to brief messages received through our website enquiring about Sailing School or an upcoming open event.



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Action

- **Key Registrar.** This is a very minor role that usually only requires attention in January each year, after the new Committee is formed. A simple Excel record is kept of who holds what keys (I will pass this on to my successor) and occasionally new keys may need to be cut.
- **Website and social media.** I have only been a helper to Hugh Braidwood in managing, editing and updating the revamped Club website. Hugh has been the brains behind it all. This is not something that necessarily falls under the Secretary's remit, so if I.T. isn't your forte, don't let this deter you from becoming Secretary. In terms of social media, several other people on Committee help administrate the various pages and accounts, including Hugh Braidwood, Martin Sisley, Karl Porter and Mark Langston. Again, this is not something that strictly falls under the Secretary's remit.

Please feel free to reach out to me via email or WhatsApp if you're interested in taking on the role but would like to speak to me for some advice first, or if you're interested and would like to arrange a handover. I will always be available, even if remotely, to support the new Secretary with any teething problems if needed.

Thanks again to Hugh Braidwood for volunteering to minute this meeting in my absence.

17/04/23
Rowan Curtis
Secretary

Appendix B: Membership Secretary's Report



Membership Secretary's Report (KP) – March 2023

Outstanding 2022 Memberships

- All resolved as per Feb meeting

Current Membership

- End of March statistics
 - 73 memberships
 - 39 Family, 27 single, 3 young
 - 4 family non payers – 3 life member, 1 pre paid for 5 years
 - 36 dinghy park
 - 23 single boats, 8 double boat, 4 triple boat family & 1 five boat family

Duties

- 21 willing to cover OOD
- 25 willing to cover Timekeeper
- 43 willing to cover safety – of which I can confirm 36 have had training / have certification
- 25 willing to cover Galley
- 20 willing to cover Cleaning

Duty Rota development

- Duty Rota completed for Series A & Ramuz
- Duty rota initiated for Series B. WhatsApp request sent to request initial availability
 - Repeat requests to go out, along with individual target emails – High success rate with 1-2-1 emails, however, time consuming
 - Will continue to add to newsletter
 - Placements of people will continue
- Comms to the support team for the weekend are going out every Sunday evening.
- Support team sheet added to notice board – can we fill in please so people know who is doing what? Laminated sheet – whiteboard pens are on noticeboard too.

Outstanding 2023 Dinghy Park Fees

- Note sent to all outstanding members – 13 people – who have not yet paid 2023 fees. Note was not sent to R Lewis as he was in hospital in this period.
 - One member has paid
 - Ratcliffe
 - 6 have no response yet – will receive an individual note this week
 - A Gentry
 - R Lewis
 - M How



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Action

- P Jenkins
- M Thrower
- J Braithwaite
- 6 have confirmed they will remove boats
 - Blyth – 3 boats (1 removed so far)
 - Howarth – 1 boat (need to confirm removed – Should have gone Tuesday)
 - Simmons – 1 boat (need to confirm removed)
 - Rake – 1 boat (need to confirm removed)
 - Watson – 1 boat (Waiting improvement in conditions)
 - A Maxey – (need to confirm removed – Should have gone Tuesday)

Dinghy Park

- Dinghy Park Map is in development – plan to publish to notice board and electronically through newsletter.

Other

2023 membership packs

- Membership packs are in the club house for those who have registered and have been verified as having paid.
 - Members are expected to pick up packs
 - There isn't a long queue of people fighting to get their packs to be fair! No stampede of people....
 - We may consider this input for next year and go 100% soft copies of packs
 - Please discuss and let me know reasons we wouldn't go soft copy and simply direct people to the correct page of the website for the sailing program and the handbook.
 - In exceptional circumstances, remote members may request electronic versions of above
 - In very exceptional circumstances, remote members may request postal delivery of above

Junior membership development

- Would love to see a day in the sailing calendar led and run by the juniors – I think we have agreed to get juniors to run a couple of Wednesday evening events in the sunset series?
 - Fully recognise they need support in the box
 - Fully recognise they can't do the safety boat
 - Fully recognize they need support in the bar.
- I think it's very important that our junior population learn about what it takes to run the club 'for them', and they feel a sense of contribution to it.
- I am happy to coordinate and communicate this as we start to build the duties calendar



Other

- Demographic of the social sub committee. I'm not sure the committee, in its current form, represents the club demographic. We could say this about most of the sub committee's, but this committee is the one that is there to draw us all together. I honestly believe it would benefit from having some male and junior involvement.
- **Waiting Feedback**

Request received

- Lots of good feedback about the newsletter. Several people have commented on its full content and are finding it good and useful.
- Can this be placed in the members section of the website? I am sure it can? – **Response Required please, along with process of who will do this.**
- In future, do we want to simply send a link to this (maybe after a few months of sending both the file and the link). It's a nice way to attract members to the members portal. – **Response Required please.**

Social Media

- I have written to 170 people so far to let them know that we are separating the FB members page from the public page. I have directed them through a link to the public page and asked them to join the page.
- I have now removed 100 people from the FB page. Ongoing process. More people are joining the public page to stay in touch
- I have approximately 70 more people to write to
- Interesting – this purge has resulted in 2 members re-joining the club

WhatsApp Group 23

- All 2023 members are receiving an email from me with membership instructions etc. In there is a link to join the 2023 page. Many have done this successfully.
- Old WhatsApp group has been retired – **Action Complete**

Notice Boards

- Main notice board overhauled.
- I have added new signs on the corridor door, and the corridor cupboard for the first aid kit location, and updated the notes on the safety noticeboard.
- New insurance document on noticeboard – thanks Roger
- Licensing document needs updating – see below.
- Notice board outside starting hut
 - Needs a mini overhaul
 - Needs the series details adding
 - Needs the new PY listing for handicaps adding

I can do a similar overhaul when I get back. It would be nice to have fresh prints for the series details and the PY handicaps published, laminated and in the noticeboard before the Open Day. At present, it looks like an empty unused box. **Can Sailing Sub Committee please update?**

- Inside the starting hut – need the PY handicap list to hand. **Again – can this be published, laminated and installed? Sailing Sub Committee**

Licensing



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Action

- Need a conversation with the licensing team at WDC to get our opening times reviewed. At present, they don't reflect the license allowance, and they don't reflect the normal opening times of the club. KP has spoken to the team and have followed up with an email to ask for amendment to our opening hours. Requested 06.00 to 01.00 to cover all eventualities – waiting feedback.
- I will also confirm and clarify our licensing agreement. This is what I understand to date. I will try and extract the associated license text for the below and share. Its proving difficult to grab electronically – I will get there.
 - We do not hold any individual license for BASC – no individual is responsible for the club license.
 - BASC holds a 'Club License'. Under a club license, there is a 'Designated Premises Supervisor' who is the person in charge for the day. In our case, this would naturally fit with the person doing Galley Duty.
 - As far as young people are concerned....
 - It is legal for anyone over 16 to serve alcohol behind the bar of a licensed premises, and the license holder (Galley Duty Holder), approves the sale.
 - It is legal for anyone over 13 to be present behind a bar for food service duties. Generally pertains to table service, but is not written with clarity. For our purposes, people over 13 could help with food prep when the new bar set up is complete. Between 13 and 16 years old – cannot serve alcohol.

Appendix C: Treasurer's Report, 1st Feb to 28th Feb 2023



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INCOME

Membership Subs	£ 1,950.00
Dinghy Park Fees	£ 930.00
Joining Fee	£0.00
Moorings	£0.00
Donations From Members (Firework Display)	£0.00
Donation From Others (External)	£ 0.00
Engine and Boat Sales	£ 960.00
Bar Sales	
Dinner Dance	£ 1077.00
Regatta	
Events –	0.00
Merchandise	£0.00
Books, Cards, Calendars	£0.00
Bank Interest	£ 7.16
Misc	£ 130.00
Total Income	<u>£ 5054.16</u>

EXPENDITURE

Galley Stock	£0.00
Bar Stock	£0.00
Meeting Room Hire	£0.00
Safety Boats Fuel	£0.00
Mower Fuel	£0.00
Generator Fuel	£0.00
Trophies	£ 0.00
Repairs	£ 420.90
Insurance	£ 214.99
Printing, Postage & Stationery	£ 214.93
Merchandise	£0.00
Dinner Dance	£ 2048.70
Events	£
Clubhouse Store and Decking	£0.00
Clubhouse Cleaning	
Regatta	£0.00
Training	
Licenses and Tolls	
Affiliation Fees	
First Aid	
Gas Supply	
Boat Purchase	
Fixed Asset Purchase	
Bank charges	£ 5.09
Misc	£ 216.19
Total Expenditure	<u>£ 3196.09</u>



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Bank Account

£ 15,259.65 as of 16/04/2023

Uncleared credit or deposit cheques: £0.00

Cash in Till: £ 546.00

Money with Treasurer: £ 776.00 Petty Cash: £ 25.00

Notes:

- Deposit Account holds £ 8,473.58 and Current Account holds £ 6,786.07
TOTAL ASSETS £ 16,606.08.
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Appendix D: Sailing Secretary's Report

Sailing Secretary's report for April 2023 committee meeting

Sailing subcommittee has not formally met since last report.

2023 Sailing season.

- Series A now well underway with good numbers contesting both main and junior races.
- Ramuz went well as discussed elsewhere. Commodore kindly thanked the many helpers in a FB post. Do we wish to enter a Beccles team for the 2023 Ramuz to be sailed at Coldham Hall SC in Yeomans (16 Sept)?
- Next events coming up are Open day (7 May) and Norfolk Open (14 May). Glassware prizes have been ordered for the Norfolk Open from Carmichaels.

RYA Racing Handicaps

- We need to communicate better to club members how these are calculated and why we adopt them.

Radios – ML has sold cobra and purchased new (s/h) Icom. We now have a Base Unit plus 4 compatible floating handheld units.

Starting Box – ML purchased s/h metal strong box to hold radios, bell and safety boat keys, installed in the hut. Previously purchased 10w solar panel installed to replace existing. We have a full set of usable signal flags. Suggest we purchase handheld air horn as backup to buzzer – approx. cost £15 – 20



Safety boats

- Flat battery on 15HP dory sorted.
- Rigiflex successfully used this weekend for series racing and Ramuz. Some tweaking of engine fitting needed to fully match it to the boat. Helms new to Rigiflex need to be familiarised with it as it is significantly different to the dory e.g. far more responsive to steering and throttle; tiller steering.

Duncan Braidwood

Appendix E: Bosun's Report

BASC April maintenance report for 18th April Committee meeting

The well attended work party at the end of March had the following aims;

- Put everything back in the galley/bar area
- Move the safe under club house
- Install new key cupboard and a lock on the cleaning cupboard
- Paint club house in areas that require it
- Sort out electrics that were removed during the installation of the new flooring
- Organise some form of doormats
- Install two new toilets and carbon monoxide alarms
- Fix leak on the men's urinal
- Clean out cistern under clubhouse and flush the water pipes
- Launch the dory safety boat and put Rigiflex on a trailer
- Repair boarding around the step on the south side of the clubhouse

I am happy to report that all these were achieved with the exception of the cistern clean which will be completed prior to the open day.

I've also managed to source a new urinal for free which will be installed when I get the chance.

Unfortunately, the oven was unable to be repaired so a new one has been purchased (£329)



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and installed.

The following outstanding items from previous reports have also been completed:

- Resurfacing the track
- Backfilling trench for gas pipe
- Burning the clippings
- Connecting surface water drain from clubhouse to dyke

There remain some outstanding items which need to be undertaken before and during next sailing season. These include:

- Purchasing and installing plinths in galley area
- Sorting out cleaning cupboard
- Raising the key safe off the floor under the clubhouse
- Rodding the drainage pipe in the dyke to the south of the dinghy park
- Repairs to the wood on quay headings
- Investigating conversion of diesel generator to LPG and/or getting it serviced
- Checking bonfire area for metal

Other issues for discussion at the next committee meeting:

- Discussing layout for the clubhouse
- Boat repairs and other jobs at fitting out brunch
- Toilet improvements

PJ 16/03/23

Appendix F: Social Subcommittee Update